

YOUR 90-DAY GOAL-SETTING CHECKLIST

Here's a quick summary of your plan:

- ✓ Clearly define your 90-day goal
- ✓ Break it down into weekly actions
- ✓ Share your goal with your manager or mentor
- ✓ Make your goal SMART
- ✓ Measure your progress weekly

Chapter Recap – Key Takeaways

- Setting clear 90-day goals gives you direction.
- Goals should always be SMART.
- Break goals down into manageable weekly tasks.
- Regularly measure your progress.
- Share goals to stay accountable and motivated.

